

## **GUIDELINES FOR DRIVEWAY CULVERT INSTALLATION**

1. Prior to the installation of the pipe, the Scioto Township Trustees must be contacted for placement and inspection of the culvert.
2. Permit expires one year from the driveway culvert permit application date.
3. It is the responsibility of the landowner/applicant to provide the culvert pipe, as well as the coupler or pipe joint mastic to connect the pipes.
4. Culverts must be concrete pipe or N-12 double-wall plastic pipe and at least 12 inches in diameter. Each pipe must be connected with a coupler for plastic pipe or pipe joint mastic for concrete pipe. The Township has the right to request a larger diameter pipe if necessary.
5. Culvert length shall be 40 feet. Depending on the depth of the ditch a longer culvert may be required by the Scioto Township Trustees. The landowner/applicant will be notified in a timely manner as to what length of pipe will be required.
6. Plastic pipes must be covered with size 304 aggregate to a minimum depth of 12 inches.
7. Concrete pipes must be covered with size 304 aggregate to a minimum depth of 6 inches.
8. Aggregate should be tapered to the ends of the plastic or concrete pipe but must be 12" or 6" respectively, in depth at the driveway area.
9. If the Township installs the driveway culvert, the Township will provide one load of aggregate. If any additional aggregate is required it will be the responsibility of the landowner/applicant to provide.
10. Driveway pipes will be placed fourteen feet (14') from edge of pavement.
11. If the driveway pipe is damaged and not functioning properly it is the responsibility of the landowner/applicant to purchase a new driveway pipe. If the landowner/applicant chooses to reinstall the driveway pipe the work will still need it to be inspected by the Township. The landowner/applicant can request the Township to remove the damaged pipe and install the new pipe for a cost of \$300 for labor (this fee does not include the purchase of a pipe, as that is the landowner/applicant responsibility). The Township will not provide any additional gravel.
12. If the installation of the driveway culvert does not meet the requirements listed in these guidelines or pass inspection by the Township, the Township will not issue building permits for that site.