

## REGULAR MEETING – Scioto Township Board of Trustees, April 5, 2018

A Regular meeting of the Scioto Township Board of Trustees was called to order at 7:00 p.m. by Chair Maynard. Trustees Wolfe, Jahn, and Maynard were in attendance. Maynard led the Pledge of Allegiance.

The minutes of the March 15 Special meeting were approved in a motion by Jahn with a second by Wolfe. Vote: Wolfe-yes, Jahn-yes, Maynard-yes. Motion carried.

The minutes of the March 15 Regular meeting were approved in a motion by Jahn with a second by Wolfe. Vote: Wolfe-yes, Jahn-yes, Maynard-yes. Motion carried.

The minutes of the March 21 Special meeting were approved in a motion by Jahn with a second by Wolfe. Vote: Wolfe-yes, Jahn-yes, Maynard-yes. Motion carried.

Bills for the period totaled \$147,912.11. I hereby certify there are sufficient funds to pay these bills.

Jahn moved to pay the bills. Wolfe seconded the motion. Vote: Wolfe-yes, Jahn-yes, Maynard-yes. Motion carried.

Receipts for the period totaled \$69,245.49.

The following reports were made available: Fund Status, Payment Register, and Receipt Register. Quarterly budget comparison was provided as well.

### **Open Session:**

T. Milner presented pictures showing sidewalk damage where drivers are using sidewalks to go around speed bumps (location - Stahl Road). Maynard suggested he contact Chris Mullins. Charlie's Tree Service and another vendor will quote removing the tree on Mound Street. Milner also reported that trash is being tossed out after dark. Deputy Parrish told him that if there is mail with addresses in this trash, the Sheriff's office can question the individual(s).

Deputy Hempstead provided the Board with a patrol report since assigned to the Township the first of April. He reminded the Board that anytime an officer is pulled away from the Township for a period of time, that it will not take from our contracted hours. Parrish reminded the Board that the paid hours are in addition to, not in place of, the Sheriff's existing patrolling in the Township.

### **Department Updates:**

Fire Department –

1. The following reports were provided:
  - a. March run statistics;
  - b. Feedback Innovations report; and,
  - c. EMS billing report.
2. RESOLUTION 18-049. Jahn made a motion with a second by Wolfe to formally appoint FF Laura Bray to her fulltime position, effective April 1, 2018. Vote: Wolfe-yes, Jahn-yes, Maynard-yes. Motion carried.
3. RESOLUTION 18-050. Jahn made a motion with a second by Wolfe to formally appoint FF/P Chase Chapman to his full-time position, effective April 2, 2018. Vote: Wolfe-yes, Jahn-yes, Maynard-yes. Motion carried.
4. The proposal from Mr. Sprouse at Burnham & Flower for short-term disability insurance coverage was reviewed. Maynard wants input from union management before making a decision. If a plan is implemented, it will need to be determined how the short-term disability benefits will coordinate with sick pay.
5. Two estimates to update/upgrade the Township's technology system were presented. The main criteria used with both vendors was to transition to a completely cloud-based system so that we could eliminate maintaining a physical server in the fire station. This does not eliminate the need for desktop or mobile computing support or the fact that we need to maintain at least one point of access to our old fire and EMS reporting system. The estimates:

- a. Innovative Technology Support, Ltd. – our current IT vendor - \$16, 829.00 to set-up a new cloud-based system and transition our old data (email, files, etc.) to the cloud. Monthly hosting is \$450.00. Support is charged as-used or \$50.00 per month per physical computer. A representative from Innovative will be invited to attend the May 3 meeting.
  - b. Grove City Information Systems Department - \$12,500.00 per year with annual 4% increases. There would be a \$300.00 per month charge for a dedicated connection from the Fire Station to Grove City's Public Safety Complex where the IS Department is located. This proposal covers IT services for both the Township Hall and Fire Station and voice and data services. Grove City has the ability to provide us with a township-wide phone system and support included in their annual/monthly pricing. While this proposal does not include the specifics, they can also maintain and support a proximity card/building access system.
6. The next labor management meeting will be 4/17 at 8:30 a.m.
  7. Maynard questioned the Chief on fuel points and asked that they are awarded to the Association if possible as opposed to individuals. He also asked that POs be used instead of credit card purchases whenever possible.

Zoning Department – McCoskey reported an increase in activity and is resuming work on current violations. Wolfe stated he received the protocol from the Prosecutor's office on advertising zoning hearings.

Road Department – Maynard said the application for the Sign Program is due June 8. He asked ODOT to come out and help with the application and with determining our needs. Zosel has been doing maintenance on all vehicles. We received signed forms and payments from two property owners to enclose their ditches on Coontz Road. Work continues on Gibson Road easements for the OPWC project. Roese Brothers checked areas on Walker Road needing deep depth repair. Jahn expects to have bids by the next meeting from Roese Brothers and Strawser for this year's road maintenance. Maynard asked that the quotes include the option of the contractor doing the deep depth repair. The Board talked about using slurry on Horseshoe Drive.

Commercial Point Snow Removal contract – the Board discussed the existing fees and agreed the amount charged does not cover our expenses. There will be a special meeting April 19, 2018 at 6:30 p.m. to discuss this further.

Cemetery – a flag and flag pole are being donated by a Veterans organization. Maps have been copied on to mylar.

Park – Wolfe has applied for a grant for park benches and tables. The parking lot (not Township property) is in need of repair. Milner has been trying to get the warden to address these repairs. R. Adams said his 4H club has been talking about adopting the park.

#### **Old Business:**

Service Center Security Cameras – additional cameras have been installed for better coverage in and around the Service Center.

RESOLUTION 18-051. Maynard made a motion with a second by Jahn to use Vinton County Bank financing of 3.25% interest on a 5-year term loan for purchase of the 2017 Kenworth road truck and retrofitting equipment. Vote: Wolfe-yes, Jahn-yes, Maynard-yes. Motion carried.

#### **New Business:**

RESOLUTION 18-048. Maynard made a motion with a second by Wolfe approving Paula Baldwin's public official bond. Vote: Wolfe-yes, Jahn-yes, Maynard-yes. Motion carried.

STRATEGIC PLANNING: Keith Larson with the Ohio Fire Chief's Association provided an overview of the services they provide in helping entities establish goals. Another vendor will talk at the next meeting.

Recycling Bins – Maynard talked with the recycling coordinator and that agency will pay for materials and install a fence around the bins. He asked Jahn and Wolfe to consider their preference of materials.

There is also a County program that has individuals to pick up debris around the bins. He will check further into that.

Storage – Jahn asked about getting estimates to expand the salt building to create additional storage space. Maynard stated no objections. The Board then talked about moving equipment around, getting rid of equipment already declared surplus and determining other equipment that may need to be declared surplus. The Board will work on the clean-up once the weather breaks.

9:34 p.m. Maynard made a motion to enter into Executive Session for purpose of discussing personnel wages and discipline and to invite Chief Welch. Jahn seconded the motion. Vote: Wolfe-yes, Jahn-yes, Maynard-yes. Motion carried.

11:14 p.m. Maynard made a motion with a second by Jahn to return to Regular session. Vote: Wolfe-yes, Jahn-yes, Maynard-yes. Motion carried.

RESOLUTION 18-052. Maynard made a motion to amend Resolution 05-60 and Addendum Resolution 08-13 by rescinding Item #7 - Use of Vehicle by the Fire Chief (in Resolution 05-60, A Resolution Hiring and Establishing Terms and Conditions of Employment for the Scioto Township Fire Chief) and by expanding Item #6 to state if the Fire Chief uses his personal vehicle to respond to fire and other emergency situations on behalf of the Township, he will be reimbursed the current IRS published mileage rate. This amendment is effective April 9, 2018. Maynard instructed the Chief to park the Chief vehicle at the Township Service Center. Jahn seconded the motion. Vote: Wolfe-yes, Jahn-yes, Maynard-yes. Motion carried.

With no other matters to come before the Board, Maynard moved to adjourn, Jahn seconded the motion. Vote was unanimous, meeting adjourned.